

**Nasonville Fire District
2577 Victory Highway
Nasonville, Rhode Island 02830**

Monthly Meeting Minutes for January 13, 2015

1. Call to Order:

Chairperson Janet Raymond called the operating committee meeting to order at 6:03 PM.

Members present: Board Members: Janet Raymond (Chairperson), Gerry Lapierre, Bettie Hatzell, Paul Wright and Jenn Zuba. Others: Christine Chretien (District Clerk), Jeff Kasle (Attorney) and Michael Gingell (Interim Chief). Chairperson noted that Board Member Bob Allard was absent due to illness.

Opening Statement

To the best of our ability we are conducting this meeting in a truthful and proper manner for the residents of the Nasonville Fire District.

9. Old Business

f. Executive Session – RI General Law 42-46-5 (a) (2)

Motion made by Janet Raymond to go into Executive Session for an update regarding Pending Litigation. It was noted that there was an error on the meeting agenda and the item will be modified. Motion was seconded by Bettie Hatzell. All were in favor and the motion passed. Executive Session began at 6:04 PM and ended at 7:04 PM. A motion was made by Bettie Hatzell to seal the minutes of the executive session. Motion was seconded by Jenn Zuba. All were in favor and the motion passed.

General meeting resumed at 7:13 PM.

Members present: Board Members: Janet Raymond (Chairperson), Gerry Lapierre, Bettie Hatzell, Paul Wright and Jenn Zuba. Others: Christine Chretien (District Clerk), John Mainville (Tax Collector), Ron Lapierre (Treasurer), Jake Haggerty, Michael Pichie. Michael Gingell (Interim Chief) absent due to another commitment.

2. For the good and welfare of the district.

Janet Raymond read a letter submitted to the Operating Committee from Michael Pichie regarding his interest in the open Operating Committee Board Member position created when Renee Boiteau moved out of the district. The Chairperson thanked him for his interest in the position.

3. Receive Tax Collector's Report

John Mainville presented the Tax Collector's report. Tax collections for December were \$150,615.92. Redemption activity totaling \$3,947.53 for a Net Activity for the month of \$11,102.85. Total deposits for the month were \$150,615.92 resulting in Net Collections YTD of \$204,639.04. Tax collector indicated there was no news regarding Ocean State Power. Jenn Zuba made a motion to accept the Tax Collector's Report and the motion was seconded by Bettie Hatzell. All members approved the motion and the motion was passed.

4. Receive Chief's Report

Due to the Chief's absence, presentation of the Chief's report was tabled until next month's meeting.

Janet Raymond read a letter from the Chief declining the permanent Chief's position. He offered to stay in the position until the position is filled.

5. Receive Fire Marshal Report

The Fire Marshal submitted a report for the month of December 2014 and it was presented by Janet Raymond. There were no questions regarding the report.

A motion to accept the Fire Marshal's December Report was made by Bettie Hatzell and seconded by Jenn Zuba. All members approved the motion and the motion was passed.

6. Approve minutes from the previous month's meeting

The minutes from the December 2014 monthly district meeting were submitted for review. A motion to accept these minutes was made by Bettie Hatzell and seconded by Jenn Zuba. All members approved the motion and the motion was passed.

7. Consider, review, and approve Bills & Receipts

Gerry Lapierre asked to review an itemized bill from the attorney. There were no other questions regarding the bills. A motion was made by Bettie Hatzell to approve and pay the bills. Motion was seconded by Jenn Zuba. All members approved the motion and the motion was passed.

8. Receive the Treasurer's Report

Ron Lapierre presented the Treasurer's report. Bettie Hatzell asked a question regarding 3rd party receivables. Ron stated that the annual reports for the State were being completed and would be submitted shortly. W2s and 1099s will be completed by January 15th. Ron also indicated that the paperwork regarding the BOA account was being completed and once the fees are recouped, the account will be closed. Paul Wright made a motion to approve the Treasurer's Report. Bettie Hatzell seconded the motion. All members approved the motion and the motion was passed.

9. Old Business

- a. Third Party Billing – Janet Raymond. Janet reported it was a slow month. Total charges for the month were \$15,080.60 and total payments were \$2,686.22.
- b. Hiring Committee Update - Gerry Lapierre. Gerry reported that he was still waiting for additional information to complete applications for per diem positions. He will be putting together an advertisement for the Chief's position to be published in newspapers and online.
- c. Building Maintenance – Gerry discussed the research he did regarding a portable generator. Michael Pichie mentioned grant money that may be available from RISE to help offset the cost. A motion was made by Bettie Hatzell to allow Gerry to spend \$2,500 or less to purchase a generator. Paul Wright seconded the motion. All were in favor and the motion passed.
- d. Bid for Third Party Receivables – tabled until the next monthly meeting.
- e. Computer IT Services – Ron Lapierre. Ron presented the two quotes for IT Services. Quote from SNECS remained unchanged at \$400 per month. The other quote was from PCS, LLC. Business is owned by E. McKellin (sp?) in Foster, RI. He charges \$45 per hour and does not charge for travel time. Gerry Lapierre made a motion that PCS, LLC be hired as IT service provider. Bettie Hatzell seconded the motion. All were in favor and the motion passed.

10. New Business

There was no new business to discuss.

11. Adjournment

There being no further business, Bettie Hatzell made a motion to adjourn at 8:40 PM and Gerry Lapierre seconded the motion. All members approved the motion and the motion was passed.

Respectfully Submitted,

Christine A. Chretien
District Clerk